REALM™
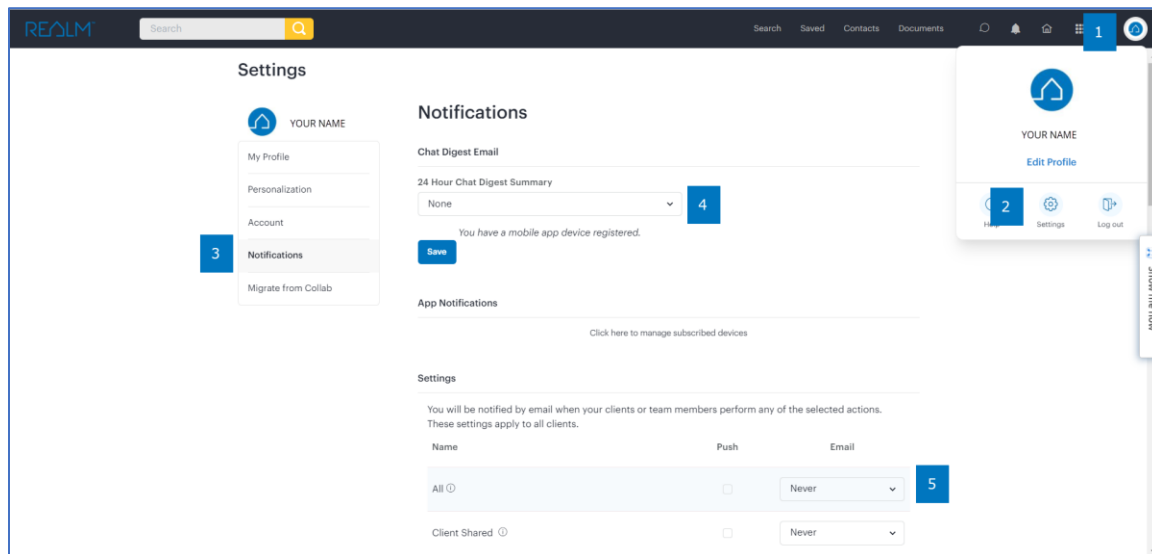
Tips & Tricks

How to Disable Email Notifications on your PC

In REALM, you can disable email notifications for all tasks completed by a client or a team member.

To disable email notifications on your computer:

1. Select the **Avatar** at the top right of the page.

2. Select **Settings** from the menu.

3. Select **Notifications** from the left side of the page.

4. Underneath **24 Hour Chat Digest Summary** select the **down arrow** and then choose **None**.

5. Scroll down to the **Settings** section. To the right of **All** select the **down arrow** and then **Never**.

6. Select **Save** at the bottom of the page.

Note: these settings apply to all clients.

If you have any questions, please contact us at Help@REALMmlp.ca.

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