How to Complete a Search in REALM using the Classic View

Step 1: From the **Search Tab**, click the **Searches** drop down button at the top right corner of the Tab. Choose **New Search** from the **Search Tools Menu**.

	Layout 🗡	Searches 🗡	ightarrow
Search Tools			imps X
Save Search			
New Search			MLS#
			10000 40000

Step 2: The Listings Search window will open. Choose the search criteria for your search. Additional filters can be accessed by scrolling down the page.

Choose **Use Saved Search** at the top of the window to create a new search based on one you have used before.

stings Search			35,256 results				Canc	el Subr
		U	ise Saved Search		×			
Location								
Class			Area		MLS#			
Freehold	Condo & Other	Commercial	Select					
Sale Or Lease			Municipality		* Searching by MLS# will re	emove other filter	rs	
Sale	Lease	Sub-Lease	Select	$\square \sim$				
Availability			Community					
Available		Unavailable	Select					
			 Match on all Area, Municipality, Community values Map Search () 	3				
Address								
Street # (Range)			St Direction		Map #			
From	– To			~	From	– To)	

The number of results will change as you fill out filters.



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Area	Select							
Municipality	Select	- 🗸						
Community	Select							
	h 🍨 📿		Search Contacts Documents	D	4 🖻		?	1
Filters	Select Municipality		>	<	Layout ~	Searc	ches Y	
	Toronto					Sort ~	Col	lumns ~
Free text search	inder 3 V Toronto C01	Toronto CO2	Toronto C03	Price	SqFt	Status	DOM	MLS#
million in Toronto that have	been on the Toronto C04	Toronto CO6	Toronto C07	99,000		NEW	35	W9270403
Market for over a month	Toronto C11	Toronto C12	Toronto C13	95,000	2000-2500	SC	33	E9283679
	Toronto C14	Toronto E03	Toronto E04	99,0001		PC	40	C9265610
MLS#	Toronto E05	Toronto E06	Toronto E07	89,0001	2500-3000	PC	44	W9260831
	Toronto E11	Toronto W01	Toronto W02	50.000		NEW	67	09194998
* Searching by MLS# will remove other filt	Toronto W03	Toronto W04	 Toronto W05 Toronto W08 	89.000		NEW	76	C9043700
Area Toronto >	X X Toronto W09	Toronto W10		99,999		NEW	82	W9033450
Municipality Toronto Co	Algoma 01 ×			25,000	2000-2500	EXT	96	W8483670
Toronto EC	D3 × Algoma Remote Area	Blind River Elliot Lake	Bruce Mines First Nations	49,000		NEW	85	W9019786
Toronto W	02 × × Hilton	Hilton Beach	Hornepayne	79,000		NEW	54	W9248392
Nonto II	Huron Shores	 Jocelyn Macdonald, Meredith & 	Johnson	49,000		NEW	140	C8340098
Colori	Laird	Aberdeen Add'l	Plummer Additional	95,000		NEW	91	C9012589
Community Select	St. Joseph	Tarbutt & Tarbutt Additional	The North Shore	99,000†	3000-3500	PC	90	E9008543
Match on all Area, Municipality, C Man Search 2	ommunity values Thessalon	Wawa	White River	99,999		NEW	51	W9250448
Map Search 🕜	Brant			77,000	3000-3500	NEW	61	W9236522
Freehold Condo & Oth	er Comme	First Nations		00,000		NEW	183	C8190922
Cala	Brantford			99,000		NEW	89	W9012668
Sale Lease	Brantford	First Nations		75,000	3000-3500	NEW	65	C9229816
Availability	Bruce			88,0001		PC	195	£8158040
Available	Arran-Elderslie	Brockton	First Nations	88,000	5005	NEW	83	W9031495
Status	Saugeen Shores	South Bruce	South Bruce Peninsula	99,900	5000+	NEW	42	W9263979
DET Eut New Of	Canada							
	Annapolis	Banff, Provi	Black Rock					
	Bowen Island	Chilliwack East Kings	Coronach Station Hunter River					
Street # (Range) From	Kelowna	Montreal	New Brunswick					
Street Name	■ Ofeary ■ Penobsquis	Port Malib	Papineau Powell Riv					
Street Abbr	Prince Edward Island	Quebec	Quebec City					
Street Abbr	Chatham-Kent	_ outri brace	_ outponytown					
	Chatham-Kent	First Nations						
St Direction								
Apt/Unit #	*		Cancel Apply Selections					
Reset to Default Clear	Explain Done							

Tip: Use the multi-selector tool to choose multiple items in the filters.

Step 3: Click Submit when all relevant filters are completed to see the Search matches on the Search Tab.

