

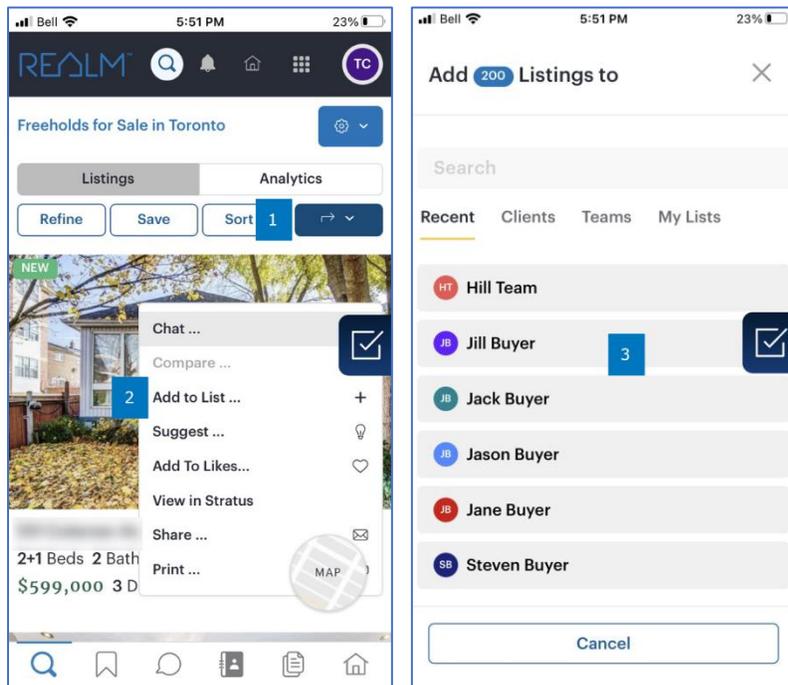
Tips & Tricks

How to Save Multiple Listings to a List

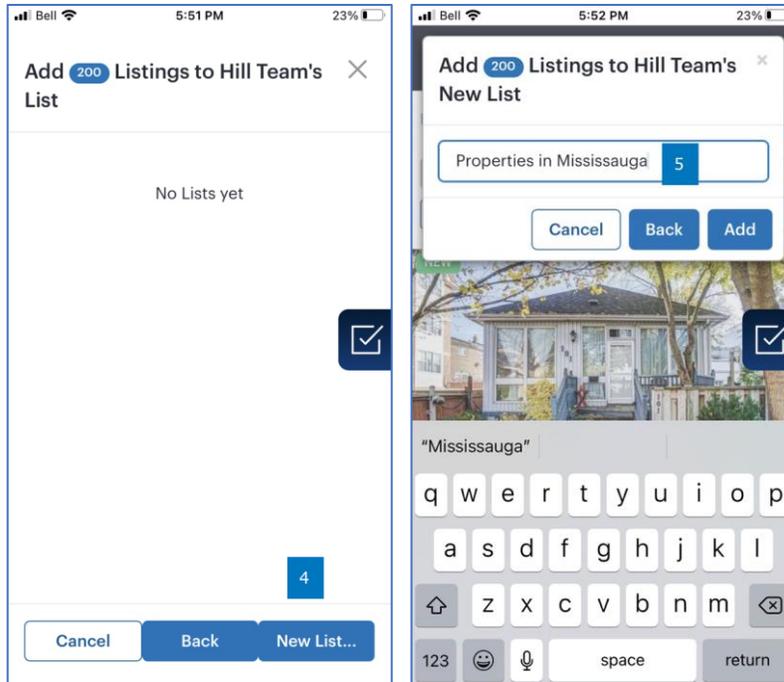
A great way to organize properties that are of interest is to save them to a list.

To save multiple properties (maximum 200) to a list from the search results window on your mobile device:

1. Select the **share button**  on the right of the listings results.
2. Select **+ Add to List** from the drop down.
3. Select a client or team from the add listings too window.

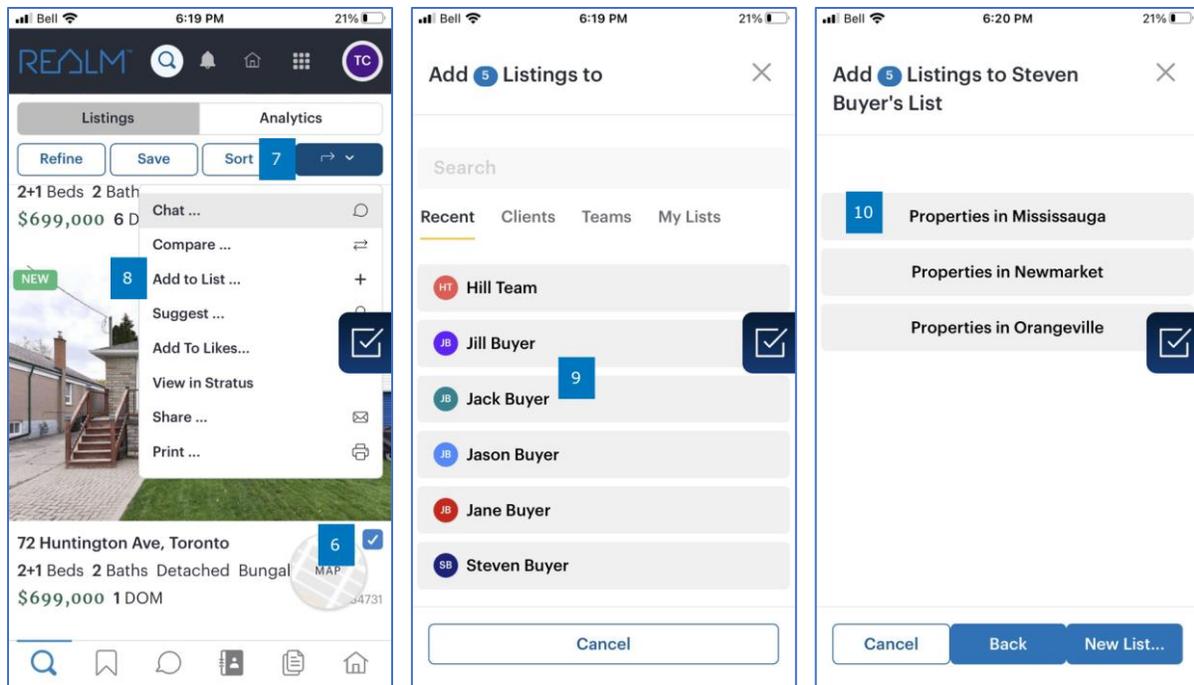


4. Select **New List** if no lists have been created for this client.
5. Enter the **List Name** and then select **Add**.



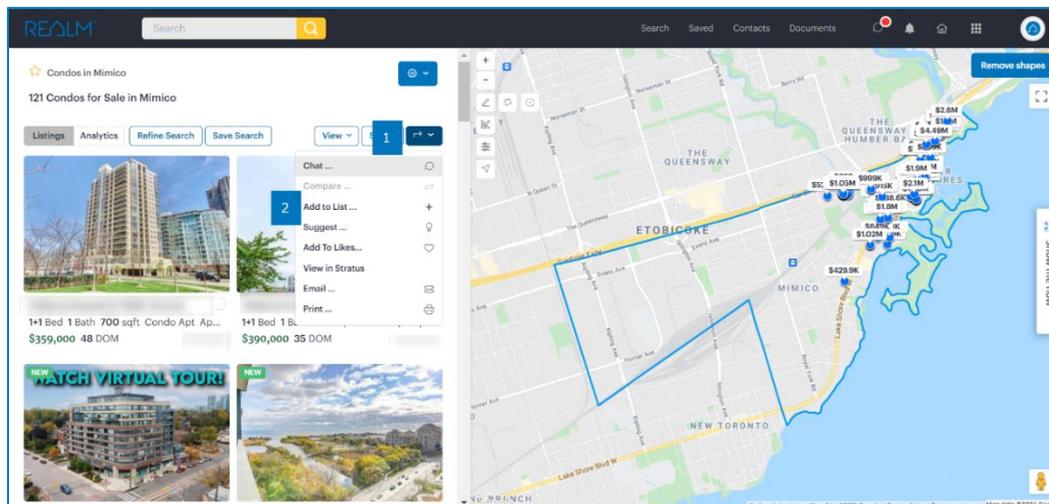
OR If you would like to select one or multiple properties to add to a list from the search results page:

6. Place a **check** in the box on the listing results page for each desired property.
7. Select the **share button**  on the right of the listing results.
8. Select **+ Add to List** from the drop down.
9. Select a client from the list.
10. Select a **List Name** or **New List** if needed.



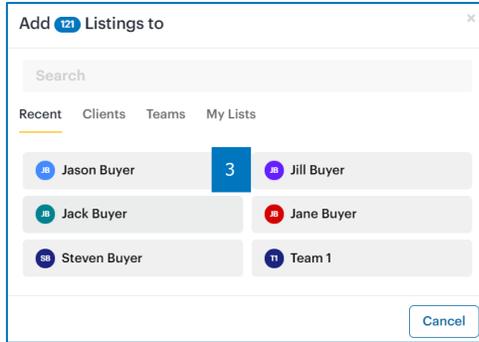
To save multiple properties to a list from the search results window on your computer:

1. Select the **share button**  on the right of the listings results.
2. Select **+ Add to List** from the drop down.

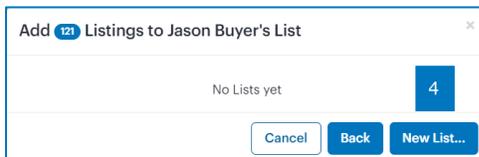


3. Select a client from the list.





4. Select **New List** if no lists have been created for this client.



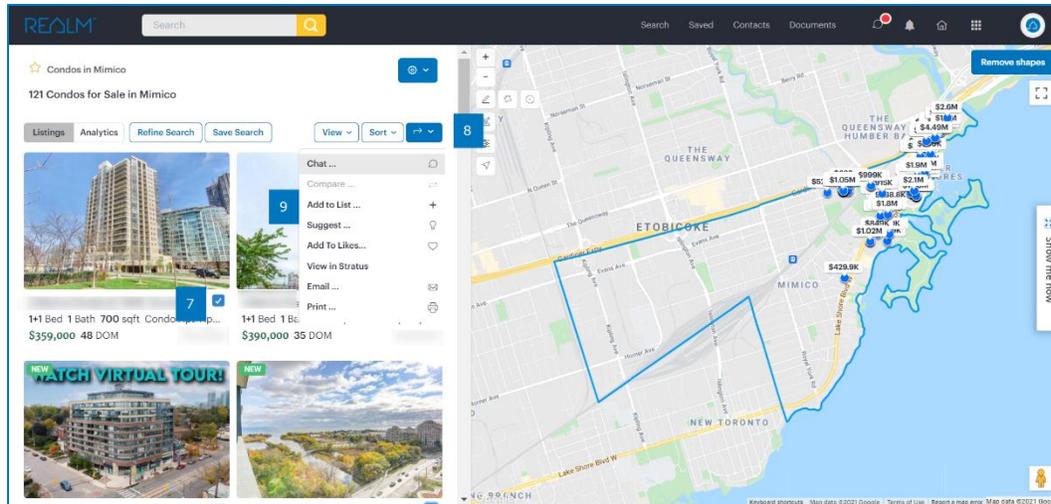
5. Enter the **List Name**.

6. Select **Add**.



OR If you would like to select one or multiple properties to add to a list from the search results page:

7. Place a **check** in the box on the listing results page for each desired property.
8. Select the **share button**  on the right of the listing results.
9. Select **+ Add to List** from the drop down.



10. Select a client from the list.

11. Enter the **List Name**.

12. Select **Add**.

If you have any questions, please contact us at Help@REALMmlp.ca

