

Tips & Tricks

How to Send an In-App Chat Message to Your Sales Representative

To send a private in-app chat message to your Sales Representative:

1. Select the **chat icon** from the menu and a chat window will open.
2. To start a chat with your sales representative enter a message in the field at the bottom of the window.
3. If you would like to share listings, a search, a document in REALM or a file from your computer select the **plus icon**  to the left of the message and select what you would like to share.
4. To send the chat message the **arrow icon** .

