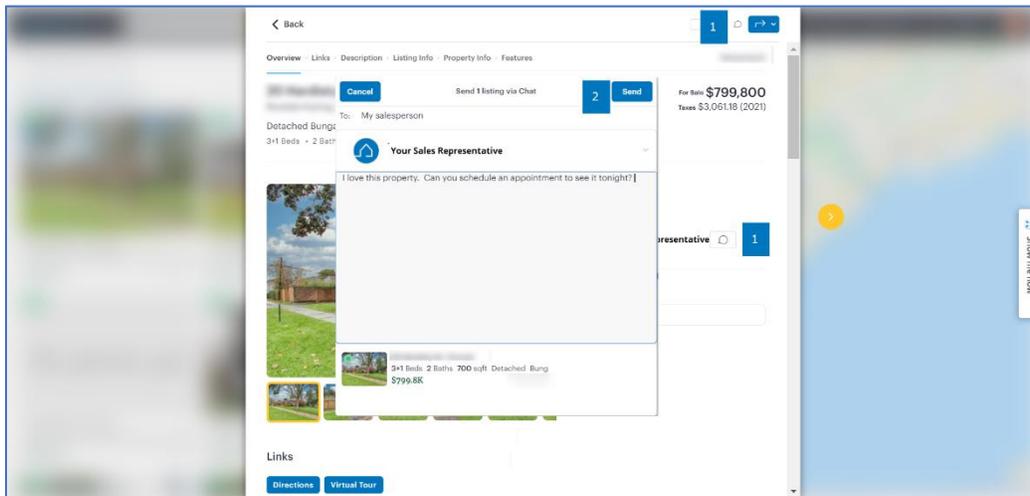# REALM™

## Tips & Tricks

**How to Send a Message About a Listing Using In-App Chat**

To send a private in-app chat message to your Sales Representative in a Listing:

1. Select the **chat icon** ⬭ in the top right of the listing or beside your sales representative's name.

2. Enter a message in the chat window and select **Send**.



3. When your sales representative sends you an in-app message a red circle will appear in the chat icon at the top of the window. Select the **chat icon** ⬭ to review the message.



4. To send a response, type a message at the bottom of the window and select the **arrow icon** ⬆.



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