## <u>RE∕JLM</u><sup>™</sup>

## **Tips & Tricks**

## How to print an MLS listing on one page

In REALM, you can print a one-page broker or client full listing. To print a one-page listing:

- 1. Within a listing, select the **action icon** -----.
- 2. Select **Print** from the listing actions menu.



- 3. By default, the map, listing table and listing details are selected under *Which Sections*? Remove the check beside map and listing table.
- 4. Under *Listings Details Form*, select the **down arrow** and choose **Broker Full Sheet** or **Client Full – Sheet**.
- 5. Select Print.



If you have any questions, please contact us at <u>Help@REALMmlp.ca</u>.

